

FALCONWOOD INC.

About Falconwood, Inc:

Falconwood, Inc. is a small, woman/veteran-owned business providing executive level consultants and programmatic support to Department of Defense (DoD) Information Technology (IT) initiatives and programs.

We provide expert consultation on a diverse range of IT subjects focusing on acquisition strategy, implementation activities, and Cyber Security policy and engineering.

We have an immediate opening for a **Logistics Analyst** to support the Global Combat Support System-Marine Corps (GCSS-MC), PMW 230, in modernizing and sustaining the Marine Corps supply and maintenance functions through the development of a web-based common user interface. GCSS-MC provides an integrated and distributed logistics capability, enabling leaders to effectively plan, manage, execute, and monitor logistics operations from both a garrison and a forward-deployed environment.

Duty Location:

Stafford, VA

**Minimal travel may be required.*

The Logistics Analyst will:

- Apply S1000D Integrated technical publication standards to procurement and acquisition efforts.
- Plan, forecast, develop, and implement supply chain strategies and processes.
- Conduct statistical demand forecasting, inventory optimization, and replenishment requirements.
- Provide recommendations concerning the use of USMC measurement tools for assessing system and component field support (e.g., Total Life Cycle Management – Operational Support Tool (TLCM-OST), System Operational Effectiveness (SOE), Asset Enterprise Management Information Tool (AEMIT), and LOGCOM Master Data Repository) for data collection and analysis.
- Support, maintain, and deliver logistics planning documents and data to include: Life Cycle Sustainment Plans (LCSPs), Logistics Assessment and Corrective Action Plans, System Disposal Plans and Logistics risk items and their mitigation plans.
- Develop, coordinate, maintain and report on a variety of activities related to all elements of Life Cycle Sustainment Management, Technical Management, and Infrastructure Management.
- Perform a variety of duties focused around the 12 Integrated Product Support (IPS) elements.
- Monitor cost and performance across the product support value chain, from design through disposal.

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- Maintain configuration control of updates into Program and Product Support documentation and establish/maintain the review and submission of all documentation.
- Identify and develop logistics support requirements to be included in system level and sub-tier specifications; Perform supportability assessments.
- Attend and support Systems Engineering Technical Reviews (SETRs) and support Life Cycle WIPT meetings, Independent Logistics Assessments (ILAs) and Program Office Logistics Reviews.
- Support and assist in accessing and using GCSS-MC and associated data system tools to update and analyze supply and maintenance data.
- Provide recommendations for the correct range and quantity (depth) of spare and repair parts, and support and test equipment required to operate and maintain an end item of material for an initial period of service.
- Provide Diminishing Manufacturing Sources and Material Shortages (DMSMS) support by participating in DMSMS IPTs and coordinate annual updates of DMSMS Management Plans.
- Support Item Unique Identification (IUID) efforts for PdM AAV and coordinate the annual updates of IUID Plans.
- Develop and document logistics portions of the design or design change process, (i.e., ECPs).

Required:

- Active SECRET clearance
- Familiarity with the S1000D Integrated Logistics Support (ILS) technical publication standard
- 5+ years of experience in Integrated Logistics Support/Product Support Management
- Experience working in an Enterprise operational IT/Systems environment
- Familiarity with DoD network environments
- Proficiency in Microsoft Office applications, particularly Project, Visio, Word, Excel and PowerPoint
- Advanced proficiency with data analysis
- Ability to think independently with minimal oversight, as well as demonstrate exceptional written and oral communications skills
- Ability to both work in a fast paced and dynamic environment on short term projects and the ability to work on longer term projects requiring extended planning time
- Advanced proficiency in business writing
- Excellent customer/client management skills and techniques – internal and external

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- Strong planning, organizational, program/logistics coordination skills with attention to detail and high conscientiousness, high integrity

Desired:

- Bachelor's degree in Business, Communications, Management, Sciences, Information Systems, or other related analytical, scientific, or technical discipline
- Experience supporting Major Acquisition Programs
- Defense Acquisition courses leading to a DAWIA certification in Acquisition Logistics Management
- Project Management Professional (PMP) certification

Please reply directly to this position description with an updated resume and your salary requirements directly to Tiffany Cannon at tcannon@falconwood.biz.

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