

FALCONWOOD INC.

About Falconwood, Inc:

Falconwood, Inc. is a small, woman/veteran-owned business providing executive level consultants and programmatic support to Department of Defense (DoD) Information Technology (IT) initiatives and programs.

We provide expert consultation on a diverse range of IT subjects focusing on acquisition strategy, implementation activities and Information Assurance policy and engineering.

We have an immediate opening for a **Manager's Internal Controls Program (MICP) Support** to support our Navy Enterprise Business Solutions program office. The MICP support personnel will assist the PMW 220 MICP lead to develop MICP test cases for determining if general controls are in-place and functioning as intended. The MICP support personnel will also, assist the Lead in documenting a test schedule, documenting vulnerabilities in a POA&M and performing qualitative risk analysis of vulnerabilities noted during testing.

Duty Location:

Washington Navy Yard

The Manager's Internal Controls Program Support:

- Will have experience in performing duties related to the day-to-day operations of a MICP.
- Will have developed an understanding of correctly functioning general and BPAC controls.
- Will have knowledge of FISCAM, RMF, OMB Cir. A-123, FIMFIA, as well as other cybersecurity and audit related criteria.
- Will have evaluated/audited controls at the TOD and TOE levels to ensure that they are operating as designed.
- Should have experience assisting in the planning and execution of a MICP to sustain FISCAM control Compliance over time.
- Must have knowledge of information systems to include networks, platforms and applications.
- Should have knowledge and experience gained from working in a SAP based application environment.

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- Should have knowledge of systems operations within a virtual or cloud environment
- Must be capable of performing effectively individually and as part of a team.
- Must be capable of communicating effectively in writing as well as verbally.
- Must be capable of contributing to the modification of the MICP as the systems and environments adjust to meet the needs of the Navy and its users.
- Will have knowledge of SharePoint administration, workflow development and use.

Required Qualifications:

- Minimum SECRET clearance.
- 5-7+ years Business Process/Systems experience.
- 5-7+ years Cyber Security Experience
- Exemplary customer/client management skills and techniques.

Please reply directly to this position description with an updated resume and your salary requirements directly to Tiffany Cannon at tcannon@falconwood.biz.

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