

FALCONWOOD INC.

About Falconwood, Inc:

Falconwood, Inc. is a small, woman/veteran-owned business providing executive level consultants and programmatic support to Department of Defense (DoD) Information Technology (IT) initiatives and programs.

We provide expert consultation on a diverse range of IT subjects focusing on acquisition strategy, implementation activities and Information Assurance policy and engineering.

We have an immediate opening for a **Project Manager**.

Duty Location:

Crystal City, VA Norfolk, VA San Diego, CA

**Minimal travel may be required.*

The Project Manager will:

The NESD Cloud Migration Project Manager will apply business, financial management, and technical disciplines required to support planning, organizing, staffing, controlling, and leading team efforts in managing the PMW 250 NESD project. Project support may require significant coordination and interface with various DOD and non-DOD CONUS activities. The Project Manager will be responsible for ensuring that the team's performance meets all government contracting requirements within cost and schedule. They will have the requisite authority for control over company resources necessary for contract performance. Responsibilities will also include, but are not limited to, the following: personnel management; management of government material and assets; and personnel and facility security. The Project Manager will actively review processes and recommend improvements, additions, and/or modifications to provide efficiencies and increased value to the project. The Project Manager may also assist in the development of project documentation, to include impact statements, information papers, point papers, development of policies and procedures for management of deliverables, and coordinate meetings with stakeholders, as needed (subject to Government review and approval.)

Qualifications and Education Requirements:

- Previous IT project management experience
- ITIL v3 Foundation Certified
- Bachelor's Degree or equivalent related experience
- 10+ Years of experience in Information Technology (IT)
- DAU Acquisition 101 (Preferred)
- Understanding of Amazon Web Services (AWS) and Cloud Computing (Preferred)

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- Experience implementing large scale IT system projects
- Experience with subcontractor management in a large-scale technical project environment
- Active SECRET Clearance

Preferred Skills:

- Strong analytical, problem-solving, communication (oral & written) and interpersonal skills
 - Familiarity with ITIL/ITSM, Agile, SCRUM and Continuous Delivery methodologies
 - Ability to work with minimal guidance and meet deadlines on schedule
 - Ability to prioritize tasks and delegate to team members
 - PMP Certification preferred, but not required
 - Strong MS Office suite skills, especially Word, PowerPoint, and Excel
- Familiarity with DoN networks, as well as Naval Enterprise Systems and Services

Please reply directly to this position description with an updated resume and your salary requirements directly to Tiffany Cannon at tcannon@falconwood.biz.

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